


# Network Security Access On-line Application Instructions

 **ALVARADO HOSPITAL** 6655 Alvarado Road · San Diego, CA 92120 | (619) 287-3270

**Step 1: Open the Alvarado Hospital home page** → **Step 2: Click on sign In**


[Home](#) [About Us](#) [Patient & Visitor Info](#) [Programs & Services](#) [Special Programs](#) [Clinical Excellence](#) [Careers](#) [Physician Finder](#) [News](#)

**Sign In**

User ID\*

Password\*

Remember? **DO NOT try to Sign-in**



**My Intranet** [Forgot your password? Click](#)

Sign in to gain access to your employee intranet. There you will find resources for your HR Benefits, Policies & Procedures, as well as other employee related information.

**Step 3: Click on "System Access Request"**

**System Access Request**

- Employees
- Doctors
- Contractors
- Registry Staff
- **Students**

**Step 4: Click on "Students"**

**Student Employee Information**

\* Required Fields

\*Select Supervisor:

\*First Name:

\*Middle Initial:

\*Last Name:

\*Attending School:

Gender:  male  female

\*Last Four of SSN #:

\*Month & Day of Birth:  (Ex. 11/01)

\*Security Question:

\*Security Answer:

\*Department:

\*Job Title:

\*Phone #/Ext:  (Ex. 619-229-3216)

**System Access Check all 3 boxes**

Windows:  Add Access  Delete Access

Siemens MS4:  Add Access  Delete Access

Siemens Clinical Suite:  Add Access  Delete Access

the confidentiality of all information stored within Alvarado Hospital LLC Information Systems. As an Alvarado Hospital Student employee, I share responsibility for the protection of Alvarado Hospital's information assets and will be held accountable for maintaining their integrity, confidentiality and availability. In addition, I agree to refrain from loading unlicensed software, installing unauthorized hardware, accessing outside services, i.e.

\*Enter Initials:  By initialing here I agree to the terms above and attest that I am the named e