

**IN-ROOM Shift Change: NKEplus Coaching/Competency Tool:** Date \_\_\_\_\_ START TIME \_\_\_\_\_ End Time \_\_\_\_\_

A. Outgoing RN \_\_\_\_\_ B. Incoming RN \_\_\_\_\_

Place Y for Yes that behavior is observed or N for not observed. Use NA if item is not applicable.

INTRODUCTIONS	OBS #1	OBS #2	OBS #3
Knock on door, request permission to enter	Y N	Y N	Y N
Gel-In (verbalize what you are doing "for your safety")	Y N	Y N	Y N
Face Patient, Computer inside of patient's room	Y N	Y N	Y N
Outgoing RN introduces incoming RN; "Manages Up"	Y N	Y N	Y N
Re-Explain purpose of NKEplus ; HIPAA/Does pt agree to bedside report ("ok to discuss medical info with family/friends present?")	Y N	Y N	Y N
<b>INFORM &amp; COMMUNICATE - "Narrate the care, verbalize the value"; KP SMILE - All elements are addressed</b>			
<b>STANDARDIZED REPORT HANDOFF: Computer opened &amp; report flows as follows:</b>			
• K-Know pt/Check ID band; name & allergies	Y N	Y N	Y N
• P-PER/Acknowledge orders/Complex orders	Y N	Y N	Y N
• S-Snapshot/Pertinent SYSTEMS Review	Y N	Y N	Y N
• M-MAR report/Overdue/IVs	Y N	Y N	Y N
• I-In & Out/Vital Signs/Drains	Y N	Y N	Y N
• L-Lab/Critical Lab Value/Specimen	Y N	Y N	Y N
• E-Educate: Review of Education/POC	Y N	Y N	Y N
<b>CAREBOARD: "Written in Layman's Terms; No Acronyms"</b>			
• Incoming RN writes name, contact info (if any) on board	Y N	Y N	Y N
• Goals reviewed/updated on care board ; Input elicited from pt	Y N	Y N	Y N
• Teachback: RN conducted teach back (i.e. pt repeated goals/plan of care as stated on careboard during NKEplus; Falls, risk factors addressed)	Y N	Y N	Y N
<b>STANDARDIZED SAFETY CHECK - "Verbally called-out &amp; Physically addressed"</b>			
• High Alert Meds: all 5 rights addressed			
1. Right Person	Y N	Y N	Y N
2. Right Medication	Y N	Y N	Y N
3. Right Time	Y N	Y N	Y N
4. Right Dose	Y N	Y N	Y N
5. Right Rate	Y N	Y N	Y N
• Equipment	Y N	Y N	Y N
• Alarms	Y N	Y N	Y N
• Lines	Y N	Y N	Y N
• Skin	Y N	Y N	Y N
Are all items within reach & clutter removed? (i.e., overbed table, TV & light control, phone, water, garbage can, walker, etc. )	Y N	Y N	Y N
<b>CLOSING THANK YOU</b>			
I will be back in a specific time. Review contact information (nurse & family)	Y N	Y N	Y N
Is there anything that I can do/bring for you when I return?	Y N	Y N	Y N
Isolation Precautions observed (if applicable)	Y N	Y N	Y N
<b>RELATIONSHIP DEVELOPMENT</b>			
• Positive rapport/interactions with colleagues and patient/family.	Y N	Y N	Y N
• Nurses/staff have caring tone, good body language			
<b>EVALUATION (CIRCLE)</b>			
Did the NKE have any interruptions? Yes No		Expert	
My NKEplus COMPETENCY performance was reviewed with _____		Competent	
Staff Signature _____		Mentoring Needed	