



U.S. Department
of Veterans Affairs

VA San Diego
Healthcare System

TMS Self-Enrollment for Nursing Students

<https://www.tms.va.gov/SecureAuth35/>

- Click on “**Create New Non-Employee User**”

Complete the steps as instructed.

- Choose the following to begin the VA TMS Self Enrollment process:
 - **Veterans Health Administration (VHA)**
 - **Health Professions Trainee**

Enter the following for “MY ACCOUNT INFORMATION”:

- Enter **all 9-digits of SSN**
- Enter **legal first and last name** *and* **personal email address**
- Enter **cell phone number** *and* **include area code**

*Time Zone ID: Choose **Pacific Standard Time (America/Los Angeles)**

Enter the following for “MY JOB INFORMATION”:

*VA Location: Click on funnel and *search* for “**SDC**” then select the radio button next to SDC VA San Diego Healthcare System

*VA Point of Contact First Name: **Suzanne**

*VA Point of Contact Last Name: **Carranza**

*VA Point of Contact Email Address: **suzanne.carranza@va.gov**

*Point of Contact Phone number (*do not include hyphens*): **8585528585**

***Check the box** next to “HIPAA Training Required:” if you need access to the VA Computerized Patient Record System (CPRS) or other personally identifiable information then click “Submit”

After completing the VA TMS Self Enrollment process, it will take 20 minutes to create your account. Only after your TMS account is created you can click the link at the top of this page and enter your personal email address as your “username” then click “Submit” to receive your one-time passcode via email to login to TMS 2.0. Complete the item(s) assigned in your learning plan then print a copy of your completion certificate and submit to Nursing Education.

Thank you,
Nursing Education

*as of 6/4/20