

San Diego Nursing Service-Education Consortium
Faculty/Student Requirements

Policy:

1. All participating schools and agencies agree to adhere to a standardized process for faculty/student orientation.
2. Prior to the clinical experience, the school will verify the following is on file for assigned students:
 - a. Background check and drug screen through the American Data Bank
 - b. Current CPR card Healthcare Provider BLS with AED from American Heart Association.
 - c.. HIPAA with UCSD online tutorial training is complete and the printed certificate of completion is on file at the campus. <http://health.ucsd.edu/compliance> (Select HIPAA from gold bar on left, Choose second item, "HIPAA for healthcare providers".
 - d. See individual facility orientation for facility specific Corporate Compliance information.
 - e. Liability insurance carried in accordance with the affiliation agreement i.e.
Workers Compensation for faculty and students
Comprehensive general liability not less than \$1,000,000.00 per occurrence and \$3,000,000.00 annual aggregate
 - f. Immunizations are current to include:
tetanus/diphtheria or titer
mumps or titer
measles or titer
rubella or titer
rubeola 2 or titer
varicella zoster 2 or titer
hepatitis B or titer (or signed refusal in file on campus)
annual mantoux TB screen & if converted follow CDC guidelines for x-ray
3. The following general didactic classes have been included in the program on campus:
 - a. Infection control with CDC guidelines
<http://www.JCAHO.org/accredited+organizations/patient+safety/npsg.htm>
Use of personal protective equipment
Infection prevention and control
Hand washing
Standard precautions
Transmission based precautions
 - b. Abuse reporting with CA State guidelines Child, Elder and Domestic Violence situations. www.CAlegislation
 - c. General documentation requirements
Corrections/late entries
Patient identification
Dates/time/signatures
Use of abbreviations
 - d. Individualized care
Cultural diversity concepts
Age appropriate care
 - e. General safety
Hazardous communication Mechanical Safety Data Sheets (MSDS)
Waste disposal

- Biohazardous waste
 - Pharmaceutical waste
 - Radiation Safety
 - Body mechanics
 - Reporting personal injuries
 - f. Patient Safety
 - Current National Patient Safety Goals
 - <http://www.jointcommission.org/>
 - Error/Incident/Adverse Drug Event reporting overview
 - Medical equipment safety and Safety Mechanical Device Act overview
 - g. Patient care coverage: Students must give report to primary care giver whenever student leaves the area, etc.
 - h. Patient rights and responsibilities
 - i. Ethical aspects of patient care
 - k. Nursing Student Dress Code
4. Supervising faculty will sign the Student Orientation Record (attachment A) verifying completion of the requirements listed above. Agencies may validate compliance with these requirements by auditing student files.
 5. Faculty will provide the agency with a list of student names and contact information no later than 14 days before the clinical rotation.
 6. Faculty and students will complete an orientation, as required by individual sites, to the agency prior to the first clinical day.
 - a. Faculty will complete their orientation prior to the student orientation.
 - b. Agencies will provide faculty with resource information for student orientation.
 - c. Faculty will document student orientation on the Facility Specific Student Orientation form and return the completed form to the agency contact at the end of the clinical orientation day.

05/08